

PO # 3136



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**AVA CONVENTION  
PURCHASE ORDER**

ITEM DESCRIPTION	SIZE - COLOR	QUANTITY	COST
<b>TOTALS</b>			
<b>SHIPPING</b>			
<b>GRAND TOTAL</b>			

PURPOSE OF PURCHASE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS FORM MUST BE FILLED OUT COMPLETELY TO BE ACCEPTED BY HQ.**

SIGNATURE OF COMMITTEE TRANSFER: \_\_\_\_\_

White Copy of PO must be sent to HQ prior to purchase.  
Yellow copy to be given to vendor, vendor must attach Yellow copy to invoice for payment.  
Pink copy for committee records.