



Fun, Fitness, Friendship

CLUB SUPPORT REQUEST FORM

This form must be completed by a club officer and forwarded to the Regional Director for approval. The RD will forward the form to the Executive Director.

Date of Request _____ If requesting funds, date funds are needed _____

Name of Requestor/Club Officer _____

PHONE _____ EMAIL _____

Name and # of Club you are requesting support for _____

Type of in-kind support you are requesting (Check all that apply)

- Technical Support with Sanctioning Events
- Technical Support with Website Development
- Technical Support with Social Media
- Support with developing marketing materials
- Support writing press releases and public service announcements (PSA's)
- Support with setting up a trail or other activities related to a Sanctioned event
- Support with invoicing or merchandising
- Other/Please Describe _____

In addition to in-kind support, Clubs may also request financial support up to \$5,000. Funds must be used for program expenses like porta potties, park fees, refreshments, and event outreach. Funds CANNOT be used for administrative purposes or to pay debts owed to the AVA. Clubs must be in good standing to request funds and funds are subject to availability. The submittal of a Club Request Support Form does not guarantee a club will receive funds nor does it oblige the AVA to disbursement of any funds.

If you are requesting cash support complete all information below.

- Yes, I am requesting financial support in the amount of \$ _____

PURPOSE/USE OF FUNDS _____

(Additional information may be requested if requesting financial support. Please attach a separate page if more space is needed.)

(Signature of person REQUESTING club support) _____

APPROVED NOT APPROVED BY State Association _____

APPROVED NOT APPROVED BY Regional Director _____

Approval by AVA Executive Director YES NO _____

This club support request is being requested in accordance with the AVA's Club Development and Support Policy/Section 6.